



MINUTES (Unapproved)
70th ANNUAL GENERAL MEETING
Trans Canada Yellowhead Highway Association
Friday May 13, 2016
Chateau Louis Conference Centre, St. Michaels Room
Edmonton AB

Prior to the AGM commencement there was a presentation regarding the history of the Association provided by Don Grimble with subsequent discussion concerning the future of the Association; a lunch speaker, Andre Despins, spoke about Government Relations and Advocacy.

Following are the notes from table discussion as reported by table representatives:

What our communities need from the organization:

Table 1

- Promotion of the use of the highway
- Promotion of commercial travel along the Yellowhead Route
- Advocacy for safety and twinning in deficient areas of the highway – MB and BC in particular

Table 2

- Commercial, industrial, recreational purposes for being involved. The need to get products and people along the highway safely.

Table 3

- Advocacy on highway conditions – safety issues
- Advocate for additional safety/emergency items in more remote areas of the Yellowhead Route

Table 4

- It is important to work together and speak together as four provinces.

Table 5

- Promotion and communication for tourism use of the highway

Table 6

- Ensuring that provincial governments are focused on safety of the route

Table 7

- Widening of the route – this is how we get goods to communities

Actions to achieve association goals:

- Coordinate in person meetings annually with the provincial government – all stakeholders – to discuss concerns
- Solicit safety issues from membership instead of waiting for people to submit safety concerns via resolution
- Reach out to tourism organizations to ask what they need and how we can partner – get in touch with them instead of waiting for them to come to us
- Establish a political rapport with the provincial ministers
- Engage with the FCM regarding federal issues
- Meet with key ministers at AMM, SUMA, etc.
- Have a lobby group to promote the route as an East-West corridor

- Get together – each improvement along the route helps us all
- Gather a database of all proposed improvements along the route
- Prioritize the improvements that we would like to see along the route – by province and along the whole route.
- Having the data in place to speak to the traffic engineers
- Identify strategic goals – advocacy first, advertising second
- Have someone going out to the different communities with outreach from the organization
- Act on our resolutions – ensure that there is more than just passing things at the AGM
- Meet with Ministers – ensure they are engaged, including being invited to events
- Create awareness in the tourism area – ensure that information is getting to people
- Build relationships – include getting in front of Councils and engaging about the highway
- The value comes from the fact that the organization is pan-western
- Ensure that our VPs are meeting with Ministers – asks for improvements should revolve around safety – demonstrate that our requests would save lives.

BUSINESS MEETING

Approval of Motions brought forward at the AGM were confirmed by way of electronic voting- List of Voting Delegates attached as Schedule 1

1. CALL TO ORDER

The meeting was called to order at 2:04PM MDT by President Zach Jeffries.
Quorum was determined by electronic participation.

2. ADOPTION OF AGENDA

Moved/Cummine that the Agenda be approved as circulated. CARRIED

3. ADOPTION OF MINUTES FROM April 28, 2015 ANNUAL GENERAL MEETING

Moved/Cummine that the Minutes of the 2015 AGM be approved as circulated. CARRIED

4. RECEIVE MINUTES FROM THE BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

Moved/Orr that the Minutes from the 2015-2016 Board of Directors and Executive Committee meetings be received as circulated. CARRIED

5. OUTGOING BOARD OF DIRECTORS' REPORT

1) President's Report

- i. Zach Jeffries provided a verbal report.
- ii. [*Zach to provide comments to be inserted here*]

Moved/Jeffries that the Presidents Report be accepted as information. CARRIED

2) Activities Report & Report on 2015 Resolutions

- i. A verbal report was provided.
- ii. The 2015 Resolutions were discussed noting that the Resolutions were acknowledged as being received by the respective Governments however

further follow up will be required. Responses were summarized and presented verbally.

Moved/Salt that the Activities Report be accepted as information. CARRIED

6. ACCEPTANCE OF THE 2015 REVIEWED FINANCIAL STATEMENTS

- 1) Financial Statements were circulated. (Copy on File). They have been approved by the Board and recommended to the AGM for acceptance.

Moved/Michael Simpson that the 2015 Financial Statements be approved. CARRIED

7. APPOINTMENT OF FINANCIAL REVIEW FOR 2016

Moved/Dan Warawa that Dorwood and Company be appointed to conduct the 2016 Financial Statements Review and that a review of the processes used for Financial Review be referred to the Incoming Board. CARRIED

8. ELECTION OF PRESIDENT-ELECT

- 1) The incoming President-Elect is scheduled to come from the BC Caucus.

Moved/Ray Orr that Sandy Salt serve as the 2016/17 President-Elect of the TCYHA to take office as President in the 2017/18 term. CARRIED

9. PROVINCIAL CAUCUS REPORTS

1) Manitoba

- i. Ray Orr provided a verbal report
- ii. Ray noted the situation regarding municipalities' amalgamations in Manitoba. Ray and Merv held a meeting with those and other municipalities at the 2015 AMM. Subsequently invitations to join the Association have been sent.
- iii. Directors for 2016/17:
 1. Merv Starzyk, Deputy Mayor RM Yellowhead
 2. Ray Orr, Mayor, Minnedosa
 3. There are two open Director positions

2) Saskatchewan

- i. Zach Jeffries reported on Randy Goulden's behalf.
- ii. A meeting with the Saskatchewan Minister of Transportation, Hon. Nancy Heppner is in the process of being arranged.
- iii. The Northern Yellowhead Gateway Project through Saskatoon was noted.
- iv. Directors for 2016/17:
 1. Zach Jeffries
 2. Randy Goulden
 3. Lachlan Cummine Director
 4. There are three open Director positions

3) Alberta

- i. Greg Pasychny reported on behalf of the Alberta Caucus noting that the new Provincial government will require a new perspective on advocacy.
- ii. Directors for 2016/17:
 1. Paul Smith
 2. Helen Kempfer-Empy
 3. Dan Warawa

4. Dennis Roth
5. Mike Simpson
6. Clint McCullough (made in absentia, will require Clint's acceptance; Greg Pasychny will fill this position if Clint declines)* note: *subsequently Clint has accepted the Directors position.*
7. There is 1 open Director position

4) British Columbia

- i. Sandy Salt reported on behalf of the BC Caucus.
- ii. Improvements made include passing lanes on #5 north of Blue River south of Valemount, improvements on #16 to Prince George including passing lanes and truck pull-outs.
- iii. Directors for 2016/17:
 1. Sandy Salt
 2. There are 5 open Director positions.

Moved/Warawa that the Provincial Caucus reports be accepted. CARRIED

10. RESOLUTIONS SESSION – Conducted by Resolutions Committee Chair Sandy Salt

1) Resolutions - Submitted by members

- i. **Resolution 2016-1**, submitted by Mc Bride BC (as amended)
WHEREAS: The Provinces of British Columbia, Alberta, Saskatchewan and Manitoba are responsible for maintaining Provincial Highway Bridges;
AND WHEREAS the cumulative effects of increased heavy traffic volumes and overweight loads have caused the Highway Bridges to be degraded;

NOW, THEREFORE BE IT RESOLVED:

That the TCYHA urges the Provinces to provide adequate additional funds to upgrade and maintain Highway Structures and address the cumulative effects of the increased heavy loading

Moved/Seconded::Michael Simpson/Dan Warawa that Resolution 2016-1 be approved as amended. CARRIED

- ii. **Resolution 2016-2**: submitted by Jasper AB (as amended)
WHEREAS: Jasper receives over two million visitors per year and the intersection on highway 16 is the junction to Maligne Lake area and the Fairmont Jasper Park Lodge out of the two million plus visitors a year at least 70% of them visit the area over the bridge
AND WHEREAS Highway 16 West in the past number of years has seen an increase in truck traffic as Parks Canada gate stats for the number of visitors to Jasper National Park and the continued increase indicate;

NOW, THEREFORE BE IT RESOLVED:

That the TCYHA send a letter to Parks Canada and the Federal Government asking them to redesign the intersection to accommodate traffic calming measures.

Moved/Seconded::Alan Cayford/Dennis Roth that Resolution 2016-2 be approved as amended.

CARRIED

- iii. **Resolution 2016-3**: submitted by Jasper AB (as amended)

WHEREAS: West of the Municipality of Jasper AB there is a dangerous stretch of Highway 16 that sees many fatal accidents yearly. In the summer of 2015 there were at least 10 fatalities.

NOW, THEREFORE BE IT RESOLVED:

That the TCYHA continue to create awareness with the Provincial and Federal Governments of the importance of additional passing lanes leading to the twinning highway 16 West of Jasper National Park junction of Highways 16 and highway 93 west to the junction of Trans Canada Highway 16 and BC highway 5 at Tete Jaune Cache.

Moved/Seconded::Helen Kelleher -Empy/Linton Delainey that Resolution 2016-3 be approved as amended. CARRIED

IV. **Resolution 2016-4:** submitted by Jasper AB (as amended)

WHEREAS: Safety for cyclists as road biking is becoming more popular and visitors are on highway 16 continuously and gate stats should support this.

NOW, THEREFORE BE IT RESOLVED:

That the TCYHA write a letter to the Federal Government to create awareness of why Jasper National Park needs to provide safe lanes for visitors to bike alongside Highway 16.

Moved/Seconded::Helen Kelleher -Empy/Ray Orr that Resolution 2016-4 be approved as amended.

CARRIED

V. **Resolution 2016-5:** submitted by Jasper AB (as amended)

WHEREAS: Back up traffic has being getting worse each year with traffic backed up beyond the Overlander Hotel for up to 40 minutes. Residents within the area are having problems accessing their homes in the Overlander area.

AND WHEREAS this matter has been investigated by Parks and committees have been formed, focus groups over the years have been held however nothing has come of it.

NOW, THEREFORE BE IT RESOLVED:

That the TCYHA write a letter to Federal Government (Parks Canada) requesting that the Jasper National Park Gate be consistent with the Banff National Park Gate treatment.

Moved/Seconded::Helen Kelleher -Empy/Jack Wright that Resolution 2016-5 be approved as amended. CARRIED

VI. **Resolution 2016-6:** submitted by Strathcona County and Lamont County AB

WHEAREAS: the Beaver Hills Biosphere has been designated as a UNESCO Biosphere Reserve

NOW THEREFORE BE IT RESOLVED: that the TCYHA recognize (and or congratulates) that the "Beaver Hills Biosphere", located along the Yellowhead through Lamont County and Strathcona County, has been designated as a "UNESCO Biosphere Reserve" at the World Congress of Biosphere Reserves in Lima, Peru on March 19th, 2016.

AND THAT IT BE FURTHER RESOLVED: that the TCYHA encourages the Province of Alberta to support the identification of the "Beaver Hills Biosphere" and installation of educational facilities regarding the Beaver Hills Biosphere along Highway 16 in Lamont County and Strathcona County.

Moved/Seconded::Helen Kelleher -Empy/Jack Wright that Resolution 2016-6 be approved. CARRIED

VII. **Resolution 2016-7:** submitted by Strathcona County

WHEREAS: the current design and configuration of the intersection of Hwy 830 and Hwy 16 is considered substandard for the current access and egress to and from Hwy 16; and

WHEREAS: it would be appropriate to request Alberta Transportation to review and improve the intersection to an acceptable standard of today per the Highway 16:20 Functional Planning Study.

NOW, THEREFORE BE IT RESOLVED THAT the TCYHA petition Alberta Transportation to make geometric improvements on Highway 16 at the intersection of Highway 830 per the Stage 1 recommendations within the Highway 16:20 Functional Planning Study to improve intersection turning movements, highway operational conditions, and public safety.

Moved/Seconded::Paul Smith/Dave Anderson that Resolution 2016-7 be approved. CARRIED

- 2) Resolutions – Extraordinary or Urgent in nature
No Extraordinary Resolutions brought forward.

11. SPECIAL ITEM OF BUSINESS – FUTURE OF ASSOCIATION

- 1) It was recommended that a third party facilitated review of the Associations mandate and future directions be conducted.
2) The meeting was opened to further comments to the pre-AGM session; none offered.

Moved/Sandy Salt to approve the comments that were brought forward at the pre-AGM session for the Incoming Boards consideration. CARRIED

12. RECOMMENDATIONS TO INCOMING BOARD

1) Item(s) brought forward by Board

No items to be brought forward.

13. NEW BUSINESS

- 1) Concern over Coroner Availability between Tete Jaune Cache and Jasper
- i. It was brought up that the lack of a readily available Coroner to investigate highway accidents causes unnecessary traffic delays and lack of emergency phone service exacerbates the situation.
 - ii. It was recommended that this concern be submitted to the Board in writing for further review.
- 2) Comments on webcasting
- i. Positive comments were made with respect to the new initiative to webcast the AGM.
- 3) Presentation to Outgoing President.
- i. Past-President (2015-2016) Greg Pasychny presented Outgoing President Zach Jeffries with a memento recognizing his contributions as President 2015-2016.

14. DATE OF NEXT MEETING

The 2017 Annual General Meeting to be at the Call of the Chair.

15. Adjournment

Moved/Sandy Salt that the 2016 Annual General Meeting be adjourned. CARRIED

Meeting adjourned at 3:37PM MDT.

Minutes recorded by:

Signed on behalf of TCYHA:

John Wojcicki

Schedule 1 – List of Voting Delegates

Edson, AB (Greg Pasychny)
Edson, AB (Tammy Strang)
Edson, AB (Gean Chouinard)
Jasper, AB (Helen Kelleher-Empy)
Lamont County, AB (Dan Warawa)
Strathcona County, AB (Paul Smith)
Strathcona County, AB (Dave Anderson)
Strathcona County, AB (Linton Delainey)
Strathcona County, AB (Brian Botterill)
Kitscoty, AB (Dennis Roth)
Vegreville, AB (Michael Simpson)
Vermilion, AB (Clint McCullough)
Life Member Jack Wright
Life Member Richard Coleman
Chateau Louis Hotel, AB (Adam Koziak)
Rosslyn Hotel, AB (Neil Koziak)
Tanner Young, AB (Marie Tanner)
McBride, BC (Ralph Bezanson)
Valemount, BC (Sandy Salt)
Minnedosa, MB (Ray Orr)
RM Yellowhead, MB (Merv Starzyk)
Saskatoon, SK (Zach Jeffries)
Lloydminster, SK (Lachlan Cummine)
Lloydminster, SK (Glen Carroll)
Live Member Alan Cayford