



72nd ANNUAL GENERAL MEETING

Trans Canada Yellowhead Highway Association

Friday April 6, 2018

Nova Chateau Yellowhead Hotel, Edmonton, AB

MINUTES [*Unapproved*]

1. AGM CALLED TO ORDER

1. The AGM was called to order by Chair President Sandy Salt at 1:30pm
 - i. Attendance sheet circulated, copy on file

2. ADOPTION OF AGENDA

1. **Moved/Seconded: Strathcona County (Robert Parks) /Lamont County (Dan Warawa)** that the Agenda be approved with the amendment to move Resolutions, item 9 (1) and 9 (2) to after Business Item 2. CARRIED

BUSINESS ITEM 9 (moved forward)

RESOLUTIONS SESSION – Conducted by Resolutions Committee Chair, Don Grimble

1. Resolutions - Submitted by members

- a. Resolution 2018 – 01
 - i. SUBJECT: Additional Passing Lanes between Hazelton and Prince Rupert
 - ii. Submitted by: Regional District of Kitimat-Stikine

WHEREAS traffic levels on the Yellowhead Highway 16 between Hazelton and Prince Rupert have increased significantly as a result of the Prince Rupert Port expansion;

AND WHEREAS as traffic levels increase, vehicle passing opportunities on this two lane highway become more restricted resulting in serious implications for traffic operation and safety;
AND WHEREAS the use of passing lanes on two lane highways are a less costly alternative of upgrading to a continuous four-lane highway;

NOW, THEREFORE BE IT RESOLVED that the TransCanada Yellowhead Highway Association call upon the Minister of Transportation and Infrastructure to construct additional passing lanes on Highway 16 between Hazelton and Prince Rupert.

Moved/Seconded: D. Grimble /RD Kitimat-Stikine(S. Bujtas) that Resolution 2018-01 be approved as presented. **CARRIED**

- b. Resolution 2018 – 02
 - i. SUBJECT: Wider Highway Shoulder to Safely Accommodate Cyclist and Pedestrians

- ii. Submitted by: Regional District of Kitimat-Stikine

WHEREAS Yellowhead Highway 16 is the only highway access connecting the communities between Prince George and Prince Rupert;

AND WHEREAS safety of all road users is of paramount concern and wider paved shoulders allow vehicles to pass cyclists and pedestrian without having to move into the lane of oncoming traffic;

AND WHEREAS wider highway lanes and paved shoulders have a positive effect by increasing opportunities for active transportation such as cycling and walking while dramatically reducing the occurrence of accidents;

NOW, THEREFORE BE IT RESOLVED that the TransCanada Yellowhead Highway Association call upon the Minister of Transportation and Infrastructure to add wider paved shoulders whenever Highway 16 is upgraded or resurfaced.

Moved/Seconded: D. Grimble /RD Kitimat-Stikin(S. Bujtas) that Resolution 2018-02 be approved as presented. **CARRIED**

- c. Resolution 2018 – 03

- i. SUBJECT: Safety Concerns on Highway 16 at “Car Wash Rock” 45 Km west of Terrace

- ii. Submitted by: Regional District of Kitimat-Stikine

WHEREAS the overhanging cliff face known as Car Wash Rock on Highway 16 between Terrace and Prince Rupert continues to be a safety concern from rocks, ice and water falling directly onto the roadway;

AND WHEREAS rock and ice become dislodged from the cliff face damaging vehicles and putting the travelling public at risk;

AND WHEREAS this rock formation is situated on a sharp narrow 50 km advisory speed corner of the highway with obstructing site lines for vehicles travelling in both directions;

NOW, THEREFORE BE IT RESOLVED that the TransCanada Yellowhead Highway Association call upon the Minister of Transportation and Infrastructure to undertake a capital upgrade project at Car Wash Rock 45 km west of Terrace to remove this dangerous corner and address safety concerns with visibility, and falling rock, ice and water onto the highway.

Moved/Seconded: D. Grimble /RD Bulkely-Nechako(L.Walker) that Resolution 2018-03 be approved as presented. **CARRIED**

- d. Resolution 2018 – 04

- i. SUBJECT: Highway 16 Maintenance at Car Wash Rock and Kasiks

- ii. Submitted by: Regional District of Kitimat-Stikine

WHEREAS the quality of highway 16 road maintenance service provided by the Ministry of Transportation and Infrastructure has a significant impact on the safety of our highway;

AND WHEREAS the provision of quality highway road maintenance services not only ensures safe conditions for those travelling highway 16 but also ensures that the maximum life span of our highway infrastructure can be realized;

AND WHEREAS the Carwash Rock and Kasiks areas along highway 16 require additional consideration for increased maintenance for safety concerns;

THEREFORE BE IT RESOLVED that TransCanada Yellowhead Highway Association urge the Ministry of Transportation and Infrastructure ensure that contracted road maintenance provided fulfill their contractual obligations through enhanced monitoring and maintenance along highway 16, particularly at Carwash Rock and Kasiks.

Moved/Seconded: D. Grimble /Strathcona County(P.Smith) that Resolution 2018-04 be approved as presented. **CARRIED**

e. Resolution 2018 – 05

- i. SUBJECT: Passing Lane Construction Between Tete Jaune, BC and The Western Border of Jasper National Park
- ii. Submitted by: Valemount

Discussion resulted in amendments to the Resolution

WHEREAS Hwy 5 and 16 is the new oversized route into northern BC and neighbouring Alberta and is seeing a significant increase in heavy transportation traffic; AND,

WHEREAS 703 reported vehicle incidents, including 15 fatalities and 138 injuries have occurred in the Valemount RCMP's local jurisdiction since 2013;

THEREFORE IT BE RESOLVED That the TransCanada Yellowhead Highway Association advocate the Federal Government to secure and deploy infrastructure funding for passing lane construction between Tete Jaune, BC and the western border of Jasper National Park;

[amended addition]

AND that alternate locations for passing lanes that are not straight at grade level be considered.

Moved/Seconded: D. Grimble /Jasper(B. Journault) that Resolution 2018-05 be approved as amended. **CARRIED**

f. Resolution 2018 – 06

- i. SUBJECT: Safety Along Hwy 16 Corridor Between Jasper and Tete Jaune
- ii. Submitted by: Regional District of Fraser-Fort George

WHEREAS there is a high level of motor vehicle incidents along the Highway 16 Corridor between Jasper and Tete Jaune, more specifically from just east of Mt. Robson to Tete Jaune;

AND WHEREAS there is a significant amount of commercial transport and tour bus traffic through the Highway 16 corridor between Jasper and Tete Jaune;

AND WHEREAS the occurrence of a motor vehicle incident along that corridor blocks traffic travelling from Alberta to BC for lengthy periods of time;

THEREFORE BE IT RESOLVED that the Trans Canada Yellowhead Highway Association will lobby the Provincial and Federal Governments to address the safety issue on the Highway 16 Corridor between Jasper, AB and Tete Jaune, BC including road improvements and cellular service connectivity.

Moved/Seconded: D. Grimble /Valemount(S.Salt) that Resolution 2018-06 be approved as presented. **CARRIED**

g. Resolution 2018 – 07

i. SUBJECT: Safety Infrastructure Funding

ii. Submitted by: Regional District of Bulkley-Nechako

Discussion resulted in amendments to the Resolution and the direction that the Preamble require more specifics.

WHEREAS Highway 16 creates a significant hazard where it passes through populated areas and incorporated communities;

AND WHEREAS those communities incur significant costs and impacts to their residents due to the Highway 16 corridor passing through those communities;

THEREFORE BE IT RESOLVED that the Trans Canada Yellowhead Highway Association lobby the Provincial and Federal Governments to support those communities financially to offset the costs of mitigating hazards and support necessary for safety infrastructure on Highway 16.

Moved/Seconded: D. Grimble /RD Bulkely-Nechako(D.Rippen) that Resolution 2018-07 be approved as amended with the proviso that the preamble be edited to include more specifics. **CARRIED**

2. Resolutions – Extraordinary or Urgent in nature

a. No extraordinary or Urgent Resolutions presented

3. ADOPTION OF MINUTES FROM APRIL 28, 2017 ANNUAL GENERAL MEETING

1. Moved/Seconded: Valemount (Sandy Salt)/Lamont County (Dan Warawa) that the Minutes from the 2017 Annual General Meeting be approved as circulated. **CARRIED**

4. RECEIVE MINUTES FROM THE BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

1. Moved/Seconded: Valemount (Sandy Salt)/Kitscoty (Dennis Roth) that the Minutes of the Board of Directors and Executive Committee meetings be approved as circulated. **CARRIED**

5. OUTGOING BOARD OF DIRECTORS' REPORT

1. President's Report – Sandy Salt

- i. President Salt thanked the Board members and others who have volunteered their time assisting the Association.
- ii. The progress on our Resolutions was reviewed noting that we are making headway even though some of these are long-standing items.
- iii. Some key successes include the construction of the Jasper East Gate access, key intersection improvements in BC and MB.
- iv. The addition of Todd Banks to connect to Chambers of Commerce is a positive step.
- v. Follow up on the Strategic Planning Session held in August 2017 is still being worked on with Prince George being used as a template.
- vi. Sandy had worked personally on saving some potential membership resignations such as making a presentation to the RD Fraser Fort George who ended up renewing.

2. Activities Report & Report on 2017 Resolutions – John Wojcicki, Sandy Salt

- i. An Activities Report which encompassed a summary of recent Resolution/Advocacy results was distributed.
- ii. The business of the Association continues to operate as expected.
- iii. Where appropriate, acknowledgements were being made to any Provincial and Federal government announcements relating to Yellowhead highway improvements.
- iv. Relationships with various Provincial administrative contacts have been replenished.

6. ACCEPTANCE OF THE 2017 REVIEWED FINANCIAL STATEMENTS – Don Grimble

1. The 2017 Financial Statements were presented noting that they are being presented with the recommendation from the Board that they be accepted.

Moved/Seconded : D. Grimble/Valemount (S. Salt) that the 2017 Financials be approved as circulated.

It was agreed that the signatories to the 2017 Financials would be Sandy Salt and Dennis Roth.

7. ELECTION OF PRESIDENT-ELECT (to be referred to Incoming Board)

8. PROVINCIAL REPORTS

1. Members Provincial Updates as required

- i. No further updates presented

2. Election of Provincial Directors (BC = 5*; AB = 7; SK = 5; MB = 4)

* BC: 2 at least from #5 and at least 3 from #16

1. British Columbia

- a. The following Directors were brought forward as BC Directors: Sandy Salt (Valemount), Rosemary Hruby (McBride)
- b. Other Directors to be appointed.

2. Alberta

- a. The following Directors were brought forward as AB Directors: Dan Warawa (Lamont County), Dennis Roth (Kitscoty), Bert Journault (Jasper),

Paul Smith (Strathcona County); with Todd Banks (Sherwood Park) appointed as Chambers of Commerce Liaison.

- b. Other Directors to be appointed.
- 3. Saskatchewan
 - a. The following Directors were brought forward as SK Directors: Randy Goulden (Yorkton), subject to R. Goulden's acceptance; with Alan Cayford's appointment to a Committee portfolio to be determined.
 - b. Other Directors to be appointed.
- 4. Manitoba
 - a. The following Directors were brought forward as MB Directors: Ray Orr (Minnedosa), subject to R. Orr's acceptance; Merv Starzyk (RM Yellowhead), subject to M. Starzyk's acceptance.
 - b. Other Directors to be appointed.

Moved/Seconded: D.Grimble/Strathcona County(P. Smith) that the Directors noted be approved with the provisos noted. **CARRIED**

9. RESOLUTIONS SESSION – Conducted by Resolutions Committee Chair, Don Grimble
Relocated to after Business Item 2

- 1. Resolutions - Submitted by members** (see above)
- 2. Resolutions – Extraordinary or Urgent in nature** (see above)

10. NEW BUSINESS

- 1. Yellowhead Corridor Economic Study
 - i. Members were advised that the Board had approved investigating conducting an economic study of the Yellowhead corridor which would identify the nature of traffic on it. The intent is that this study would be covered by government grants.
 - ii. The Board will continue working on this project in conjunction with ALIF Partners, a research firm.
- 2. Plans for the next 12 months of the Association
 - i. There was discussion regarding establishing relationships with Chambers of Commerce in all four Provinces.
 - ii. A review of membership fees is in the process of being finalized with one the focus being and establishing a formula that would reduce some of the financial arguments presented by larger municipalities who have not renewed their membership to rejoin.
 - iii. The office location will be reviewed by the Incoming Board.
 - iv. Connecting with communities off the highway is being investigated; it is possible that these communities may see the value of joining TCYHA especially that for many of these access to them involves the Yellowhead Highway in some fashion.

11. ADJOURNMENT

- 1. Meeting adjourned at 3:55PM MDT**

Minutes Recorded by:

Minutes signed on behalf of TCYHA:

John Wojcicki