



**74<sup>th</sup> ANNUAL GENERAL MEETING**  
**Trans Canada Yellowhead Highway Association**  
Thursday July 23 2020  
Strathcona County ~ Held by Zoom Conference

**MINUTES – Unapproved**

1. Call to Order
  - a. The AGM was called to order by President Smith at 1:02pm MT
  - b. Attendance recorded on Zoom recording
2. Approval of Agenda
  - a. **Moved/RM Yellowhead (Merv Starzyk)** that the Agenda be approved as circulated. **CARRIED**
3. Adoption of Minutes from April 5 2019 73<sup>rd</sup> Annual General Meeting
  - a. **Moved/Kitscoty (Dennis Roth)** that the Minutes of the 73<sup>rd</sup> Annual General Meeting held April 5 2019 be approved as circulated. **CARRIED**
4. Outgoing
  - a. Presidents
    - i. President Paul Smith reviewed his report which had been previously submitted; the report was displayed on Zoom. A copy of the report is appended to these Minutes.
    - ii. Accepted for information.
  - b. 2019 Resolutions
    - i. Resolutions Chair Sandy Salt gave a report on the Resolutions passed at the 2019 AGM indicating that said Resolutions were forwarded to respective Governments with copies to submitting municipalities. Responses from Government were received (copies on file at the office) and submitting municipalities were sent copies.
    - ii. Sandy also noted that there had been a number of highway improvement announcements from Provincial governments during 2019 and the first months of 2020. Each announcement was acknowledged with copies sent to impacted communities.

- iii. Copies of correspondence are on file at the TCYHA office and available for perusal; contact CAO John Wojcicki for additional information.
- 5. Acceptance of 2019 Financial Statements
  - a. The 2019 Financial Statements were displayed on Zoom Share Screen; the Board has recommended the Statements for Approval.
  - b. Secretary/Treasurer Don Grimble noted that the Association has been effectively managed so as to match expenses to revenue and the Budget. The Association remains financially viable.
  - c. Two Members, who are not designated signatories, are needed to sign off on the Financial Statements.
    - i. Pete Pearson (Valemount BC) and Merv Starzyk (RM Yellowhead MB) volunteered to sign. **ACCEPTED**
  - d. **Moved/Valemount (Pete Pearson)** that the 2019 Financial Statements be approved as presented. **CARRIED**
- 6. Election of President for 2020-2021
  - a. Alan Cayford, while unable to participate, as Planning Chair submitted his nomination recommendation to have Merv Starzyk, Mayor RM Yellowhead, to serve as President for the 2020-2021 term.
  - b. No other nominations were presented.
  - c. Merv Starzyk acclaimed as TCYHA President for 2020-2021.
  - d. Sandy Salt, Past President, presented Outgoing President Paul Smith with recognition for his dedication and tremendous volunteer efforts during his two terms as President. Echoed by all participating.
- 7. Provincial Reports and Election of Provincial Directors
  - a. British Columbia
    - i. The BC report was presented on Zoom Shared Screen.
    - ii. The federal and provincial governments and the Lheidli T'enneh First Nation are investing \$8.7 million into the Ancient Forest – Chun T'oh Whudujut Provincial Park, located near Dome Creek. Dome Creek is located West of McBride.
    - iii. Decline in tourism due to the pandemic has been significant.
    - iv. Directors for BC will be Sandy Salt (Individual member), Rosemary Hruby (McBride), and Pete Pearson (Valemount). Two vacancies remain; to come from #16 communities.
  - b. Alberta
    - i. Another passing lane at Jasper East Gate has been constructed, furthering our lobby to improvement traffic flow.

- ii. The pandemic is also presenting tourism challenges in Alberta with many hotels at 30% occupancy in what would be a traditional busy period.
      - iii. Directors for Alberta will be Paul Smith ( Strathcona County), Bert Journault (Jasper), Gean Chouinard (Edson), Dan Warawa (Lamont County), and Dennis Roth (Kitscoty). Two vacancies remain.
    - c. Saskatchewan
      - i. Gordon Barnhard, Councillor Saltcoats, indicate that the highway is now twinned from the Alberta border to approximately just over 30 kms east of Saskatoon, just past Clavet.
      - ii. There has been a recent announcement from the Provincial government regarding the approval to construct passing lanes West of Yorkton, This is a key step to eventual twinning. An acknowledgement letter to the Minister will be prepared by Administration.
      - iii. Directors for Saskatchewan will be Randy Goulden (Yorkton) and Gordon Barnhart (Saltcoats). Three vacancies remain.
    - d. Manitoba
      - i. Merv Starzyk, RM Yellowhead, noted that the Province is looking at improving the TC#16 and TC#1 intersection with a round-about (traffic circle). The success of these traffic circles in BC and Alberta were brought forward as indication of this being a positive decision.
      - ii. Additional passing lanes on TC#16 is an ongoing lobby.
      - iii. Murray Parrott, Neepawa, noted that there are challenges there with a bridge location.
      - iv. Pat Skatch, Minnedosa, noted the recent floods and the impact they have had.
      - v. Directors for Manitoba are Merv Starzyk (RM Yellowhead), Pat Skatch (Minnedosa), and Murray Parrott (Neepawa). One vacancy remains.
    - e. Confirmation of Election of Directors
      - i. The Directors as presented was accepted.
      - ii. Each Province was asked to identify one go-to person and report that back to CAO John Wojcicki.
8. Resolutions Session
- a. Resolutions Chair Sandy Salt presented the two Resolutions that had been submitted:
    - i. Resolution 2020-01  
 SUBJECT: Maintenance of Highway 16 through the Town of Edson  
 SUBMITTED BY: Town of Edson

WHEREAS the Town of Edson has identified the failing infrastructure of Highway 16 within their corporate limits is causing public safety concerns. WHEREAS Alberta Transportation has contracted Ledcor for the region to be responsible for winter maintenance, line painting and pavement markings, vegetation control, gravel surface maintenance, roadside maintenance, highway lighting, and signals maintenance. WHEREAS it has been identified the maintenance for the highway is only completed during warm weather periods and increased funding may be required to complete all required work during a single summer period. WHEREAS Ledcor's maintenance of Highway 16 within the corporate limits of the Town of Edson has been deemed deficient by the Town of Edson Council.

**NOW, THEREFORE BE IT RESOLVED** that the Trans Canada Yellowhead Highway Association lobby the Alberta Government, on behalf of the Town of Edson, to better maintain Highway 16 within Edson limits.

Sandy Salt noted that a representative from the Submitting Municipality is required to present the Resolution; there being no representative the Resolution was unable to be addressed at the AGM and would need to be referred to the Board for action.

**Moved/Seconded :: Resolutions Chair (Sandy Salt)/RM Yellowhead (Merv Starzyk)** that Resolution 2020-01 be referred to the Incoming Board, CARRIED

ii. Resolution 2020-02

SUBJECT: Traffic Lights at Intersections along Highway 16 through the Town of Edson

SUBMITTED BY: Town of Edson

WHEREAS the Town of Edson and Alberta Transportation have identified a need for traffic lights at key crossings and intersections along Highway 16 that flows through the Town of Edson.

WHEREAS the intersections of Highway 16 (2 Avenue and 4 Avenue) at 46 Street and 55 Street have been identified as areas where public safety is a concern.

WHEREAS the Town of Edson first requested traffic lights to be reviewed for installation at the above noted intersections in 2007.

WHEREAS Alberta Transportation did a traffic study in 2014 which required installation of traffic lights at 4 Avenue and 55 Street, however, Alberta Transportation postponed erecting this traffic light until 2022.

WHEREAS Alberta Transportation's 2014 traffic study is now outdated due to significant increases in traffic and all intersections should be reviewed again.

**NOW, THEREFORE BE IT RESOLVED** that the Trans Canada Yellowhead Highway Association lobby the Alberta Government, on behalf of the Town of Edson, to have traffic lights installed at the 4 Avenue and 55 Street intersection and other key intersections be assessed for public safety within the corporate limits of the Town of Edson along Highway 16 in the Town of Edson.

Sandy Salt noted that a representative from the Submitting Municipality is required to present the Resolution; there being no representative the Resolution was unable to be addressed at the AGM and would need to be referred to the Board for action.

**Moved/Seconded :: Resolutions Chair (Sandy Salt)/Valemount BC (Pete Pearson)** that Resolution 2020-02 be referred to the Incoming Board, CARRIED

- b. Resolutions – Extraordinary or Urgent in nature
  - i. No extraordinary or Urgent Resolutions were presented.

9. New Business

- a. Bylaw Amendment – Article 10.8; change in Board Quorum
  - i. Pete Pearson presented the Bylaw change recommendation. The Board has recommended this Bylaw change. The Bylaw was circulated among membership and posted on the website.

Following is the Bylaw Amendment:

Suggested amendment to TCYHA Bylaw Article 10.08

**Current Bylaw:**

10.08 A quorum of the Board shall consist of ten (10) elected Directors.

**Proposed change:**

10.08 A quorum of the Board, as outlined in Article 7.02, shall consist of the lesser of:

- (i) 40% of elected and/or appointed Directors, or
- (ii) eight (8) elected and/or appointed Directors.

- ii. Justification: The reasoning for this is that regardless of Board composition our quorum is established. If the Board of Directors does indeed grow to 22, or 25 with appointed positions, the requirements of the quorum will still be met. With our current numbers at 14, (40% is 5.6) a quorum would be 6 for the Board and quorum for Executive would remain at 5. Brevity and clarity for the purposes of bylaws is also desired.

**Moved/Seconded :: Valemount (Pete Pearson)/ Sandy Salt (Individual Member)** that the Bylaw Amendment be approved as presented. CARRIED

b. Regional Tourism Video

- i. The video produced to promote regional tourism was discussed.
- ii. The target audience for the video is the general public.
- iii. A social media campaign is being developed to enhance distribution and viewership.
- iv. Members were encouraged to help with the circulation.

10. Date of Next Annual General Meeting

- a. To be determined by the Board

11. Adjournment

- a. Participants were encouraged to share their comments on how a meeting like this on Zoom worked for them.
- b. Moved/Warawa that the 74<sup>th</sup> Annual General Meeting be adjourned. CARRIED
- c. President Paul Smith adjourned the AGM at 2:12pm MT.