

Resolution and Letters of Support Worksheet

Resolution:

1. A formal expression of opinion or intention made.
2. A formal statement of a decision or expression of opinion put before or adopted by the Assembly.
3. A course of action determined and decided upon in its practical form, what does a resolution look like:

A letter

A letter with a little more follow-up communication.

An initiative where it's taken on as a project.

Resolution – Interpretation: A promise made publicly that the TCYHA will take ownership and responsibility to ensure that the promise is fulfilled to the best of its ability.

As an organization, when we pass a resolution it is a commitment to our membership to see this action through to the end.

It is a commitment of resources.

A resolution is also a statement of our mandate or a test of the Associations mandate, and a measure of the organizations credibility.

When there is a discussion on the resolutions few questions should immediately come to mind:

Is this the business of the TCYHA.

Is the intention/directive clear and concise.

Do we have the resources to fulfill this promise.

1. Is this the business of the TCYHA.
What is the business of the Association.
What is not the business of the Association.
Does it positively or negatively affect all 4 provinces.
2. Clarity is vitally important.
3. Do we have the resources to fulfill this promise.

4. What is the practical form of the resolution.
5. What is the timeline.
6. If we have the resources or the corporate will to fulfill this promise, are we needing:

Support from the provincial caucus

Extra funding and how will that be obtained

Partnerships

Resource Commitment eg.

An executive meeting takes approx. 8 hours of prep. For 1.5 – 2 hour meeting

A well-crafted letter takes 3 – 4 hours.

An initiative: undeterminable

Letters of Support Definition:

By request, the Association supports an initiative or action of a member to achieve a positive result for the member and the membership on the whole. The Association does not take ownership or act as the primary driver but brings a significant unified voice of 4 provinces supporting the drivers and also brings resources such as relationships or networks that may assist. Similarities between a Resolution and a Letter of Support either are a statement of our mandate or a test of the Associations mandate, however only the resolution is a measure of the organizations credibility.

For both, when there is discussion a few questions should immediately come to mind:

1. Is this the business of the TCYHA
2. Is the intention clear and concise
3. What are the expectation of the requester

Sample Resolutions or Letters of Support

Assume that all resolutions begin with: Be it resolved that the Trans Canada Yellowhead Highway Association will: Resolution Support:

1. Approach the government of _____ to ensure that there are sufficient washrooms on the Yellowhead
2. Lobby against the intentions of the government of _____ to put a bypass highway around the community of _____.
3. Actively pursue economic growth opportunities for it's members.
4. Lobby the Federal government to control the price of gravel for our roads.

5. Research and identify Federal and Provincial funding opportunities to assist in infrastructure work.
6. Seek out additional tourism opportunities for the Yellowhead members with tourism authorities.
7. Advocate for a bike trail along the Yellowhead that stretches across Western Canada.
8. Advocate to the province of _____ to beautify the Yellowhead Corridor.
9. Address the safety issue on Highway 16 at _____.
10. Lobby the government of _____ to commit funds to build an overpass at _____ to ensure the safety of the travelling public.